

## Notice inviting Expressions of Interest

Expression of interest is invited from CAG Empaneled CA firms for conducting Statutory Audit of Board's Accounts for 3 (three) consecutive Financial Years:- 2024-25, 2025-26 and 2026-27. The minimum criteria of the firms are as under:-

1. The CA firm should be empaneled with CAG.
2. The CA firm should have at least 3 (three) full time Fellow Chartered Accountants (FCA).
3. The CA firm should have at least 2 (two) CAs having been associated with the firm for more than 10 years.
4. The average turnover of the firm for last three years should not be less than 50 (fifty) lacs.
5. The intending firms must have their Head Office in Assam.
6. The firms should be in continuous practice of audit of Public Finance, Govt. Audit and Statutory bodies for a period of not less than 3 (three) years. The firms should not have been blacklisted / debarred anytime from participation in a Govt. Agency or tender floated by any Govt. or Govt. Agency or Govt. Funded Institutions or PSU.

All eligible firms are requested to submit their sealed Quotations within 7 (Seven) working days from the date of issue of this EOI addressed to **Secretary-Cum-P.F. Commissioner, ATEPFO, Nidhi Bhawan, Guwahati-781029.**

### **Other Terms of Reference**

1. The Minimum Fee for the Audit has been fixed at Rs.1,00,000/- (One Lakh Rupees) per annum (excluding GST).
2. CAG empaneled letter of the firm.
3. PAN card of the Firm/proprietor.
4. Copy of last three year's Financial Statement of the CA firm.

*Apt 03/05/24*  
Secretary-cum-P.F. Commissioner  
Board of Trustees

Memo No. PF/Esstt-I/2024/.....*184-86*.....Dated Guwahati, the *04/05/24*.....

Copy to:

1. Notice Board.
2. The System Manager, Computer Cell for uploading in website.
3. The Addl.P.F. Commissioner, Publicity for publishing the Notice in Assam Tribune through DIPR immediately.

*Apt 03/05/24*  
Secretary-cum-P.F. Commissioner  
Board of Trustees